**MR. MARCEAU’S** CLASSROOM MATRIX

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|  | **BE****RESPECTFUL** | **BE****RESPONSIBLE** | **BE****SAFE** |
| VIRTUAL CLASS SESSIONS | -Only unmute when teacher says to do so or calls on you by name-Use headphones if needed-Wear appropriate clothing-Raise hand-Type in the chat box-Stay on topic | -Log on a few minutes before to make sure sound & video are ready-Have all necessary supplies-Device is plugged in or fully charged-Sit up straight-Participate | -Do not share codes, passwords, etc. with others-Only use given codes-Click on trustworthy links/sites-Use academic language- No audio or visual recording without permission |
| NON-ATTENDANCE DAYS | - Contact teacher during office hours (I will be teaching live on your non- live days)-Contact classmates during acceptable times (7 AM- 7 PM)-Be kind & scholarly when interacting with peers | -Check Microsoft Teams daily for materials & assignments- you MUST turn in the non-attendance day assignment for attendance purposes-Have work done by your next scheduled live period | -Use your own words and thoughts on assignments (don’t plagiarize)-Click on trustworthy/given links & sites-Monitor your social media/on-screen time |
| ASSIGNMENTCOMPLETION | -use academic language-turn in your best work, not the minimum-don’t copy classmates’ answers-don’t allow classmates to copy your answers | -read directions thoroughly-ask 3 classmates before me if you have questions-ask teacher if you need additional help-turn in by due date & time | -Use your own words and thoughts on assignments (don’t plagiarize)- Double check that you turned in the work & attached files if needed |
| ASSESSMENTS | -use academic language-turn in your best work, not the minimum-don’t copy classmates’ answers-don’t allow classmates to copy your answers-follow teacher instructions | -study before-budget your time-read directions thoroughly-ask teacher if you need clarification-turn in by due date & time | -Use your own words and thoughts on assignments (don’t plagiarize)- Double check that you turned in the work & attached files if needed-Device is plugged in or fully charged-No audio or visual recording |

Credit to Ms. Koenig